ANNUAL MONITORING OF THE THESIS PROJECT

At the end of every academic year, students registered for the research period whose thesis projects have been accepted must present an annual monitoring report on the activities they have carried out during the year. This report will include a brief description of the learning activities undertaken and a brief report on the state of the thesis project: the progress that has been made, the results obtained, any difficulties encountered and any other information that the doctoral student considers relevant. The report must be approved by the thesis supervisor or co-supervisors.

The report will be presented in September on the dates established in the yearly calendar. The corresponding form must be filled in and submitted to the Secretary's Office for Students and Teaching Staff at the Faculty of Mathematics.

The Monitoring Committee assigned to the doctoral student when his/her project was accepted will assess the annual report and inform the Doctoral Program Committee of the results. The report must receive a positive evaluation for the student to register for thesis supervision the following academic year.

If the analysis of the annual report results in the detection of an anomaly in the normal development of the thesis project or in the student’s learning activities, the Doctoral Program Committee, with the support of the Monitoring Committee, will arbitrate a procedure for gathering information and interviews with the student and the thesis supervisor or co-supervisors to resolve any potential problems. If such anomalies reoccur in subsequent annual reports or if a student does not present a report, he/she can be expelled from the program’s research period.

All of the documents related to this process will be confidential and will form part of the doctoral student’s academic record.